

*Office Memorandum* • UNITED STATES GOVERNMENT

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TO : Chief, D/S (Att'n. Mr. [REDACTED])

DATE: 21 April 1955

FROM : S/CST

SUBJECT: Review of draft memorandum "Systematic Transmittal of Gaps in Intelligence as Requirements at the Close of Each Project".

The subject draft memorandum is considered by the undersigned to be both proper and desirable in setting up procedures which are needed. However, the practical aspects of such a policy must be taken into consideration in applying such a policy.

From a practical operational viewpoint based on S/CST experience, the following comments are made:

1. The research load and project deadlines placed against a branch may be such that available information does not receive full exploitation.
2. Gaps in intelligence in the fields of branch responsibility cannot be identified until detailed research is performed in these specific fields of responsibility.
3. Research requirements for branch contributions to office-wide projects may be so excessive, compared with the branch manpower situation, that insufficient research time would be available within the branch to allow the performance of research for branch projects or even to perform full research on office-wide projects.
4. Gaps in intelligence which are indicated by incomplete research performance could possibly be eliminated by more complete research. Submission of requirements for data to fill such indicated gaps could cause the agency unwarranted expense and risk as well as lower the morale of sources asked for "repeat" items.

It is possible that the above comments are applicable only to S/CST but I can well believe that other branches have the feeling of being understaffed for the imposed research load.



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